

Đề thi gồm 21 trang

Part V: Incomplete sentences

Directions: A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

<p>101. The Tetra Corporation complies with all local and national -----</p> <p>(A) regulate (B) regulated (C) regulatory (D) regulations</p>	<p>106. A recent-----of restaurants across the nation suggests that people are dining out much more frequently.</p> <p>(A) collection (B) cuisine (C) survey (D) supply</p>
<p>102. If you are not satisfied with your purchase ----- CXT Electronics, return it within 30 days for a full refund.</p> <p>(A) to (B) out (C) from (D) along</p>	<p>107. During the summer, the Clayburgh Museum- ---- its hours until 10:00 P.M. on the weekend.</p> <p>(A) extends (B) extending (C) extensions (D) extendable</p>
<p>103. Ms. Anderson has just received her invitation, so we cannot yet confirm whether ----- will attend the end-of-year banquet.</p> <p>(A) she (B) her (C) hers (D) herself</p>	<p>108. After reviewing the latest real-estate reports, Ms. González -----the sale of the property.</p> <p>(A) replaced (B) invested (C) commented (D) authorized</p>
<p>104. As part of the writing workshop, participants will read their compositions-----to the group.</p> <p>(A) throughout (B) aloud (C) meanwhile (D) significantly</p>	<p>109. Atlas Printing-----can accommodate large orders within 24 hours.</p> <p>(A) general (B) generalize (C) generalized (D) generally</p>
<p>105. Our programmers have benefited from the rigorous-----required by the company.</p> <p>(A) trainee (B) trains (C) training (D) trained</p>	<p>110. The Kwon Group employee handbook contains-----information about payroll, benefits, and terms of employment.</p> <p>(A) every (B) entire (C) whole (D) complete</p>

<p>111. Mr. Shim has decided that he will present the figures to the board of trustees-----rather than appoint someone else to do it.</p> <p>(A) his (B) himself (C) him (D) he</p>	<p>118. If Mr. Itoh is unable to attend the conference in Brasilia, then Ms. Gruber will speak in his-----</p> <p>(A) place (B) purpose (C) concern (D) permission</p>
<p>112.-----he arrived in Indonesia, risk analyst Hoi-Tung Lai has been assessing the spending of Jakarta's middle class.</p> <p>(A) While (B) During (C) Since (D) For</p>	<p>119. We have simplified the bill-paying feature on our secure Web site-----convenience.</p> <p>(A) above all (B) with some (C) for your (D) by its</p>
<p>113. Robert Lum is one of the most-----leaders in the import-export business.</p> <p>(A) persuasive (B) persuade (C) persuasiveiy (D) persuades</p>	<p>120. The rebate offered by Genton Vitamins will expire-----six months.</p> <p>(A) among (B) within (C) except (D) besides</p>
<p>114. Compared with other dairy products, yogurt has remained-----inexpensive.</p> <p>(A) thoroughly (B) relatively (C) early (D) minimally</p>	<p>121. The results of the test are only as meaningful as the quality of the specimen-----for analysis.</p> <p>(A) submitted (B) submittal (C) submits (D) submitting</p>
<p>115.Please place all orders for new office furniture-----February 17.</p> <p>(A) despite (B) before (C) inside (D) when</p>	<p>122. Ms. Nguyen is assigned to oversee -----television advertising campaigns.</p> <p>(A) indefinite (B) deliberate (C) compound (D) multiple</p>
<p>116. The Ott Institute designs successful training videos, but the process-----to take longer than expected.</p> <p>(A) finds (B) shows (C) works (D) tends</p>	<p>123. Sales from the Plainlee Ormanics juice line-----for less than 25 percent of the company's total revenue.</p> <p>(A) account (B) accounts (C) accounting (D) accountant</p>
<p>117. Two candidates were recently interviewed for the marketing position, and-----were impressive.</p> <p>(A) some (B) both (C) any (D) either</p>	<p>124. Since Alfonso Bastian is such a great ----to the company, he was promoted to division manager.</p> <p>(A) asset (B) order (C) application (D) opportunity</p>

<p>125. The city-----that all buildings pass an inspection does not apply to historic landmarks.</p> <p>(A) require (B) requires (C) required (D) requirement</p>	<p>128. Through the years, Ontario Housewares has----- its commitment to sell only the highest-quality kitchen appliances.</p> <p>(A) linked (B) relieved (C) honored (D) attracted</p>
<p>126. To keep an independent contracting license, Ms. Ato must-----the correct paperwork annually.</p> <p>(A) file (B) conduct (C) announce (D) transform</p>	<p>129. Mr. Mehretu will discuss the-----of the new payroll policy at the company meeting tomorrow.</p> <p>(A) specifics (B) specifically (C) specifies (D) specific</p>
<p>127. The price quoted by the movers is only an ----- cost and is subject to change.</p> <p>(A) approximately (B) approximate (C) approximating (D) approximation</p>	<p>130. The contract must be signed-----the opening of formal discussions.</p> <p>(A) in order to (B) prior to (C) except for (D) on top of</p>

Part VI: Incomplete texts

Directions: Read the texts that follow. A word or phrase is missing in some of the sentences. Four answer choices are given below each of the sentences. Select the best answer to complete the text by marking (A), (B), (C), or (D).

Questions 131-134 refer to the following letter

Dear PGD Account Holder,

PGD Bank strives **(131)** -----the highest levels of client security and service. This applies not only to online- and telephone-based services, but also to our brick-and-mortar locations. Our three branch offices have proudly been a part of the community **(132)** ----- a combined total of 40 years. To assist you even better in the future, our Smithville branch will be temporarily closed for renovations July 8—22. **(133)** ----- . In the meantime, our other two regional branches in Pine Grove and Bradford will maintain normal business **(134)** ----- . We value your feedback and will respond to any concerns that you may have as soon as possible.

Sincerely,

Edwin Chen, Operations Manager PGD Bank

131. (A) to provide
(B) provided
(C) providing
(D) to be provided

133. (A) Unfortunately, services will be limited.
(B) We thank you for trusting in PGD Bank over these years.
(C) We apologize for any inconvenience this may cause.
(D) Traffic on the boulevard has increased lately

132. (A) except
(B) amid
(C) near
(D) for

134. (A) investment
(B) hiring
(C) hour
(D) interests

Questions 135-138 refer to the following email

To: Samuel Archerson <sarcherson@vona.co.uk>
From: James Darrers <jdarrers@sky.co.uk>
Date: 10 January
Subject: Cost Accountant position

Dear Mr. Archerson,

Thank you for taking the time to meet with me today. I our conversation, and I remain very interested in the position of cost accountant. I would welcome the opportunity to return for the third and final round of .

I am confident my years of accounting experience would benefit your firm. As discussed, over the last ten years, I have helped many companies save a amount of money. I am especially adept at analysing the day-to-day operations of a business and helping to determine more cost-effective methods.

I checked regarding your question about a potential start date. . I hope to hear from you in the near future.

Sincerely,

135. (A) enjoy
(B) enjoyed
(C) enjoying
(D) will enjoy

137. (A) substance
(B) substantiate
(C) substantially
(D) substantial

136. (A) revisions
(B) promotions
(C) interviews
(D) receptions

138. (A) I have four additional questions to ask you.
(B) I would be able to begin during the first week of February.
(C) I am confident I have the potential for this position.
(D) Thank you for the offer of employment

Questions 139-142 refer to the following email

To: Mason Wu <mwu@wustudios.co.nz>
From: Trent Tuiloma <ttuiloma@canterburyairport.co.nz>
Subject: Canterbury Airport project
Date: Monday, 2 July

Dear Mr. Wu,

Thank you for agreeing to consult on the Canterbury Airport redesign project. _____ . As a result, _____ 139. I am particularly eager to hear your ideas about upgrading our main terminal.

Can we meet this week? There are a number of _____ restaurants near my office. If you are _____ 140. available this Friday, we could meet at Celia's Café on Cumberland Street. I would also like a few of my colleagues to _____ us. They would appreciate _____ ways to enhance the airport user's experience. _____ 141. _____ 142.

I look forward to hearing from you soon.

Sincerely,

Trent Tuiloma
Chairman, Canterbury Airport Redesign Team

139. (A) I can meet you when you arrive.
(B) Scheduling flights can be quite tricky.
(C) I have long admired your work on regional airports.
(D) There are several dining options at the airport.

141. (A) join
(B) pay
(C) remind
(D) defend

140. (A) excel
(B) excellent
(C) excellently
(D) excelled

142. (A) to discuss
(B) discussing
(C) discuss
(D) discussed

Questions 143-146 refer to the following article

SHIRESBERRY (February 15)—The second annual Shiresberry Film Festival begins on April 18 and _____ for five weeks. This year's offerings will not be limited to entries from North America and _____ 143. Europe. We will also be presenting _____ from Asia and South America. And everyone's favorite feature from last year's festival will be back: directors and screenwriters will hold question-and-answer sessions after their films' initial screening. Make sure you do not miss this _____ event. Tickets always sell out quickly. _____ . Shiresberry Film Club members can now _____ 145. _____ 146. purchase priority tickets. Visit the Shiresberry Theater box office or www.shiresberrytheater.com.

143. (A) run
 (B) has run
 (C) will run
 (D) ran

145. (A) political
 (B) popular
 (C) practical
 (D) preliminary

144. (A) movies
 (B) clothing
 (C) food
 (D) books

146. (A) The awards will be presented by
 (B) Renovations to the space are nearly complete.
 (C) The later offerings were an even bigger success.
 (D) Sales are open to the general public on March 3

PART 7: Reading comprehension

Directions: In this part you will read a selection of texts, such as magazine and newspaper articles, letters, and advertisements. Each text is followed by several questions. Select the best answer for each question and mark (A), (B), (C), or (D).

Questions 147-148 refer to the following building directory

Building Directory


<p>1st Floor Information Desk Building Services Main Lobby Café</p> <p>2nd Floor Examination Rooms Robinto Pharmacy Wheatly Health Services Orea Grocers & Vitamins</p> <p>3rd Floor Business Suites Law Offices of Smith & Hesson Ohmes Consulting Misel Global Trading, Inc. Pretton Press</p>	<p>4th Floor Business Suites Nera Marketing Advantage Rapido Personal Trainers GSB Films</p> <p>5th Floor Restaurants The Western Rooftop The Wheatly Vine Ajani's Caribbean Kitchen Mary's Burgers and Fries</p> <p><i>Elevators can be accessed from the north entrance of the lobby.</i></p>
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Leasing services provided by Wheatly Square (202) 555-0198

147. On what floor would visitors most likely find personal care products?
 (A) The 1st floor
 (B) The 2nd floor
 (C) The 3rd floor
 (D) The 4th floor

148. Whom should visitors contact to rent office space?
 (A) Misel Global Trading, Inc.
 (B) Ohmes Consulting
 (C) Building Services
 (D) Wheatly Square

Questions 149-150 refer to the following sign

Cain County Shoe Repair 


Slipped soles, torn tongues, or lost shoelaces — We can help!

Hours

Monday to Friday	10 A.M. to 6 P.M.
Saturday	12 noon to 6 P.M.
Sunday	Closed

149. What part of a shoe does the sign NOT mention?
- (A) The bottom
 - (B) The top
 - (C) The strings
 - (D) The toe
150. When will the store be open?
- (A) Thursday 9 A.M.
 - (B) Friday 10 A.M.
 - (C) Saturday 11 A.M.
 - (D) Sunday 12 noon

Questions 151-152 refer to the following text- message chain



Andy Mauro 10:08 A.M.
Just checking in. How's it going with the Stoffel job?

Brad Dunlap 10:09 A.M.
We're set. I had to replace all the old wiring that was causing the house's porch light to keep going out.

Andy Mauro 10:10 A.M.
Really? That took care of the problem, right?

Brad Dunlap 10:10 A.M.
Right. I also put in a new fixture and an energy-saving bulb.

Andy Mauro 10:11 A.M.
Good deal. When can we go over to East Plaza?

Brad Dunlap 10:12 A.M.
By the weekend for sure.

Andy Mauro 10:12 A.M.
Please. We have to finish up that job out there.

Brad Dunlap 10:13 A.M.
Sure. I'll run to the building supply store today and pick up materials for the project.

Andy Mauro 10:13 A.M.
Super. Thanks for that. Talk again later.

151. According to Mr. Dunlap, what was the problem?
- (A) A building material was out of stock.
 - (B) A light was not working properly.
 - (C) A kitchen was missing an appliance.
 - (D) A building's access code was unavailable.

152. At 10:11 A.M., what does Mr. Mauro most likely mean when he writes, "When can we go over to East Plaza?"
- (A) He wants to praise Mr. Dunlap for his work.
 - (B) He needs driving directions to a building.
 - (C) He needs permission to buy building materials.
 - (D) He wants to remind Mr. Dunlap about a task's urgency.

Questions 153-154 refer to the following memo

MEMO

February 4

To: All Departments
From: Financing and Accounts
Re: Expenses and Reimbursements

Due to the frequency of expense reports being submitted beyond the deadline, we will be changing the due date for submission. Starting February 20, all personal expense reports must be received within three business days of the expenditure. Please include on your expense log all expenses you wish to have reimbursed as well as the time and date each one was incurred.

From that same date onward, we will accept expense reports via company e-mail only. All paper receipts should be provided on the next working day.

As a reminder, personal expenses that can be reimbursed include dinners with clients, travel for business, and other unexpected spending related to the company. If you have any questions related to the personal expenses policy, please contact Ms. Sheffield.

153. What is the purpose of the memo?
- (A) To share business travel plans
 - (B) To inform staff of policy changes
 - (C) To describe a manager's business expenses
 - (D) To announce a new sales budget

154. What is suggested about the expense reports?
- (A) Hard copies are currently accepted
 - (B) They often have calculation inaccuracies.
 - (C) Receipts can be submitted within one week.
 - (D) They must be received once per quarter.

Questions 155-157 refer to the following advertisement

Every Car Club



Every Car Club is one of the top car sharing clubs in the country and has been trusted by customers for over 20 years. With over 800 vehicles for you to rent morning, noon, and night, you can always find a car when you need one. Choose between our sedans, trucks, hybrids, and more. Whichever kind of vehicle you need, it is available to you 24/7.

* We have over 30 locations at airports and cities across the country. Drop off and pick up your rental car wherever you are. Use the CarFinder app on your smartphone to locate the closest pick-up point, see what cars are available, and at what time, without having to speak to a representative. It can't get any easier than this!

* Pay a simple monthly fee. Membership starts at \$10/month. Gas, insurance, and servicing charges all included. Save hundreds on car ownership fees per year!

Please call or reserve online one hour before your journey.

Phone: 503-555-0194

www.everycarclub.com

155. What is required to join Every Car Club?

- (A) A reference from an existing member
- (B) Special driving insurance
- (C) Payment of a membership fee
- (D) A purchase of a new car

156. What is NOT mentioned as something Every Car Club customers can do?

- (A) Rent a vehicle from multiple locations
- (B) Reduce maintenance costs
- (C) Hire a driver for short trips
- (D) Use a car any day of the week

157. According to the advertisement, what is the most efficient way to use Every Car Club?

- (A) Contacting a car owner
- (B) Visiting a Web site
- (C) Going to a rental office
- (D) Using a mobile application

Questions 158-160 refer to the following information on a Website

http://www.hc-ba.org

Our Hiring Process / Employee Benefits / What Our Staff Say / Meet Our New Staff

Elecmaq Ltd. always seeks top talent to join its team. If you are interested in a position at Elecmaq Ltd., here is what you can expect at every step of the way:

- Search openings and apply for positions of interest. You will be asked to submit a current résumé and create an online profile. —[1]—.
- A member of our Talent Finding Team (TFT) will personally review your application against the requirements for our open positions. If there is a good fit, then we will contact you. —[2]—. Note that our Talent Finding Team takes part in national career fairs each year, and students are encouraged to apply for internships.
- If you are chosen for an interview, you will speak directly with your potential manager. You are encouraged to ask questions about life at Elecmaq Ltd. —[3]—.
- If you accept an employment offer with us, you will start your Elecmaq Ltd. career with our new employee orientation program. —[4]—. In your first week, a mentor will also help you create a career development plan.

158. What part of the Web site is most likely shown?

- (A) Our Hiring Process
- (B) Employee Benefits
- (C) What Our Staff Say
- (D) Meet Our New Staff

160. In which of the positions marked [1], [2], [3], and [4] does the following sentence best belong?

“It includes an interactive video presentation about the company's values and culture.”

- (A) [1]
- (B) [2]
- (C) [3]
- (D) [4]

159. What is indicated about the Talent Finding Team?

- (A) It will be expanded in the future.
- (B) It designs staff training programs.
- (C) It was formed last year.
- (D) It participates in job fairs

Questions 161-163 refer to the following survey

City of Tobeko Study

The Chrysalis outdoor pool and adjoining park are being demolished, and proposals for a new facility are being considered. We would like to ask you, the residents of our local area, to answer the following questions in order to help us understand how we can best service the community with this new facility.

1. Would you prefer an indoor pool or outdoor pool (June/July/August operation only)?
(a) Outdoor Pool (b) Indoor Pool
2. Please indicate which two of the following facilities you would like to be included in the facility.
(a) Soccer Field (b) Baseball Field
(c) Football Field (d) Basketball Court
(e) Tennis Court
3. During what time period will you most likely use the facility?
(a) Early mornings (6 A.M.–9 A.M.) (b) Mornings (9 A.M.–11 A.M.)
(c) Afternoons (12 P.M.–5 P.M.) (d) Evenings (6 P.M.–9 P.M.)
4. Do you think priority parking passes should be provided to residents who pay a membership fee?
(a) Yes (b) No
(c) Other (Please specify in comments)

Comments: I work a day shift in an office, and I plan on using the facility on weekdays. It's near my house, which is already a busy part of town. With more visitors coming to use the facility, there is going to be a serious influx of drivers in our area. How is this issue being accounted for?

161. What kind of facility are residents being surveyed about?

- (A) A public sports complex
- (B) A local government office
- (C) A history museum
- (D) A retail center

163. What is the survey respondent concerned about?

- (A) Construction noise
- (B) Traffic congestion
- (C) Opening hours
- (D) Obstructed views

162. When will the survey respondent most likely visit the facility?

- (A) Before work
- (B) After work
- (C) During lunch breaks
- (D) On weekends

Questions 164-167 refer to the following text-message chain



164. What does Mr. Kropf suggest is causing heavy city traffic?

- (A) A sporting event
- (B) Road construction
- (C) Poor weather
- (D) A broken down vehicle

165. Who most likely is Mr. Huffman?

- (A) A receptionist
- (B) A delivery driver
- (C) A project manager
- (D) A real estate salesperson

166. What is probably true about Bostec Tower?

- (A) Its name will be changed soon
- (B) Its parking area is underground.
- (C) It has a gated entryway.
- (D) It has two lobbies.

167. At 10:50 A.M., what does Mr. Kopf most likely mean when he writes, "Craftac Ltd. is a regular customer"?

- (A) Craftac Ltd. is eligible for special discounts.
- (B) Craftac Ltd. has priority over other clients.
- (C) He is surprised that business is slow.
- (D) He will handle an order for Ms. Latsky

Questions 168-171 refer to the letter

Sam Evans Everglade Sparkle Wainfield Road Naples, FL 80031

May 16
Charlotte Perk
54 Ainsbury Drive Denver, CO 92282

Dear Ms. Perk,

Thank you for your inquiry with regards to your property. I am delighted to inform you that we have a cleaning team located near you that would be able to regularly tend to your offices. We have a number of corporate packages available, allowing you to select a service option that best suits your company. The details of these packages are outlined below. All prices will have a state tax applied to them on the final invoice. I have also included a copy of our contract so that you may view the terms and conditions. Please note that we require a four-week notice period in order to cancel any service.

Standard service: \$60 per hour

Emptying trash cans, washing of desks and table surfaces

Deep service: \$90 per hour

The standard service, plus vacuuming and mopping of all floors

Industrial service: \$130 per hour

Pressure-washer cleaning of industrial equipment

Premium service: \$200 per hour

Thorough clean and waste removal service

Further details for all packages are available on our Web site at www.e-sparkle.net. Please indicate your preferred choice by completing the online booking form and quoting your customer number 5892325. We look forward to working with you.

Yours sincerely,

Sam Evans

Everglade Sparkle www.e-sparkle.net Wainfield Road Naples, FL 80031

168. What is suggested about Ms. Perk?

- (A) She needs to install some new equipment.
- (B) She would like to hire some caterers for an event.
- (C) She works for the government.
- (D) She wants to have some offices cleaned.

170. What is NOT stated as a service of the company?

- (A) Vacuuming
- (B) Clothes washing
- (C) Desk cleaning
- (D) Waste removal

169. What does Mr. Evans indicate about the prices in the e-mail?

- (A) They include applicable tax on the bill.
- (B) They are available for a limited time only.
- (C) They are lower than that of a rival company.
- (D) They are increased during holiday periods.

171. What does Mr. Evans ask Ms. Perk to do?

- (A) Make a payment
- (B) Fill in a booking form
- (C) Complete a tax return
- (D) Visit an office

Questions 172-175 refer to the following press release

FOR IMMEDIATE RELEASE

March 5

COLMOR CITY—The city's historic single-screen Harledic Theater will reopen on Friday, March 13 after two months of renovation work. The newly-remodeled theater boasts a larger screen and an all-new digital projection and sound system. Interior renovations include wider aisles and larger, more comfortable seats. — [1] —.

Devoted film fans will be happy to hear that the theater is keeping one of its vintage movie projectors so that it can continue to screen older films. Twice a month, on Thursday evenings, the theater also gives the public the rare chance to see films made by students at Colmor Arts College. As in the past, foreign films will be showcased every Sunday. — [2] —.

The theater's owner, Don Gresch, is especially excited about this year's weeklong classic film festival, scheduled to begin on the first Monday in May. As a result of popular demand, the festival will once again open with a screening of a fully-restored version of the epic film *Treasure of Kanpur*. — [3] —.

Starting this year, the festival will be called Classic Cinema Week to better reflect its programming content. It was previously named the Harledic Film Society Festival. The event, now in its 14th year, attracts about 5,000 patrons each year. — [4] —.

172. What is suggested about the Harledic Theater?

- (A) It is under new management.
- (B) It plans to raise its ticket prices.
- (C) It had new equipment installed.
- (D) It has more than one screen

173. When most likely would the theater show student films?

- (A) On Thursdays
- (B) On Fridays
- (C) On Saturdays
- (D) On Sundays

174. According to the press release, what was given a new name?

- (A) A feature film
- (B) A movie theater
- (C) A city street
- (D) A film festival

175. In which of the positions marked [1], [2], [3], and [4] does the following sentence best belong?

"To accompany these updates, the concession stand has been expanded as well."

- (A) [1]
- (B) [2]
- (C) [3]
- (D) [4]

Questions 176-180 refer to the following announcement and letter

Announcement



Starting on January 5, all guests and members of the Wiffle Athletic Club will be required to wear wristbands when engaged in aquatic activities.

- Blue wristbands will be worn by adults over the age of 18.
- Yellow wristbands will be worn by children under 5.
- Children ages 5 and over may take a water safety test to wear a blue wristband.

Permanent wristbands may be purchased from the front desk for \$5. This new policy applies to both our Downtown facility and our Crossroads facility. We hope that it gives peace of mind to our members and staff as we move forward in serving the larger community.

Sign up now for the spring racquetball tournament! Winter results are posted on the Member Bulletin Board near the weightlifting rooms.

Wiffle Athletic Club

Dear Members,

We have received some questions about the new aquatic safety measures that we recently implemented.

Here is the background for installing these measures. It was recommended by risk management professionals and inspectors that we initiate more stringent aquatic safety policies, install a security camera system, and increase staffing. We understand that change is difficult and frustrating. However, it can improve our overall facility and the service we bring to you.

Now that we've had a full month to test out the policy, we want to respond to your feedback. It is clear that the overriding issue is the difficulty of wearing the band in any form while lap swimming. It is also clear that the safety goal will be compromised if the band is not used at all times except in a class setting which includes an instructor with no more than eight students.

Therefore, we have determined that there will no longer be a fee charged for the first silicone band, and two sizes will be available. Please understand that this is not a way to burden our members, but rather a plan that will soon become a common practice in all aquatic facilities.

Sincerely,

Wiffle Athletic Club Management

176. What kind of activity requires wearing a wristband?

- (A) Playing basketball
- (B) Weightlifting
- (C) Running
- (D) Swimming

177. What is indicated about the Wiffle Athletic Club?

- (A) It has only one location.
- (B) Its members can take dance classes.
- (C) It holds racquetball tournaments
- (D) It does not permit children to enter.

178. In the letter, the word "form" in paragraph 3, line 2, is closest in meaning to

- (A) style
- (B) paper
- (C) plan
- (D) number

179. Who most likely is NOT required to wear a wristband during a certain activity?

- (A) Adults who have passed a test
- (B) Children under the age of 5
- (C) Those taking a group class
- (D) All long-term facility members

180. When most likely was the letter sent?

- (A) In December
- (B) In January
- (C) In February
- (D) In March

Questions 181-185 refer to the following application and email

VOLUNTEER APPLICATION

Thank you for your interest in volunteering for the Juniper Community Assistance Center! Our volunteers assist us in providing high-quality services to the thousands of new residents who come through our doors every year. Please tell us a little bit about yourself by completing this application. Volunteer applications must be received by December 10 to be considered for the session beginning January 15.

Date of Application: October 15

Personal Information

Name: Singh Gregory F.
(Last Name) (First Name) (Middle Initial)
Mailing Address: 203 Crescent Blvd Juniper MD 48392
(Street Address or PO Box) (City) (State) (ZIP)
Phone Numbers: 321-555-0182 283-555-0169
(Home) (Mobile)
E-mail Address: gregory.singh@rpoglobal.com

Volunteering Interests

Tell us about your previous volunteer experience (if any).

I have worked as a volunteer interpreter for the Juniper Medical Center and led a 10-week English conversation group at the Juniper Public Library.

Why would you like to volunteer at the center?

I received services from the center when I first moved to the United States a decade ago and would like to give back to the community. With six years of professional experience as an accountant, I would be particularly interested in assisting clients with tax forms.

Please return this volunteer application, along with references, in the envelope provided.

To:	Gregory Singh <Gregory.singh@rpoglobal.com>
From:	Rajesh Amir <ramir@communityasst.org>
Date:	October 17
Subject:	Your volunteer application

Dear Mr. Singh,

Thank you for applying to volunteer at the Community Assistance Center. We are very pleased that you are willing to give your time to support our clients in integrating into the community.

Over the next week, we are conducting interviews with volunteers to determine how best to leverage their experience. Please let me know if you are free any day next week between the hours of 10 a.m. and 2 p.m. We would love to schedule you for a 15-minute conversation with Jessa Flint, our Financial Services Coordinator. Based on your work experience, she is the person whom you would most likely assist.

I look forward to hearing back from you shortly. Thank you again for your application!

Sincerely,

Rajesh Amir
Volunteer Coordinator
Juniper Community Assistance Center

181. What is the deadline for submitting a volunteer application?

- (A) October 15
- (B) October 17
- (C) December 10
- (D) January 15

182. What is indicated about Mr. Singh?

- (A) He is a physician.
- (B) He does not own a mobile phone.
- (C) He has never visited the center.
- (D) He used to live in another country.

183. What does Mr. Amir ask Mr. Singh to do?

- (A) Complete an application
- (B) Indicate his availability
- (C) Translate a document
- (D) Submit references

184. What will most likely happen next week?

- (A) Mr. Singh will meet with a center employee
- (B) Mr. Singh will begin his volunteer position.
- (C) Mr. Amir will fill out a financial form.
- (D) Ms. Flint will resign from her position.

185. What most likely is one of the services that the Financial Services Coordinator offers?

- (A) Coordinating expense reimbursement
- (B) Overseeing the provision of loans
- (C) Providing medical insurance advice
- (D) Helping people with tax documents

Questions 186-190 refer to the following Web page, estimate and customer review

HOME	MENUS	REVIEWS	ABOUT US
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Event Supply Plus—About Us

Our store
Event Supply Plus has been a destination store for over five decades. We sell party supplies at low daily prices, and at specially reduced prices to any group holding events to raise money for charity. To ensure smooth planning, we will gladly extend credit to customers who do not have the full payment on hand initially.

Space rentals
Thanks to our business partnerships, we have four great party rooms for rent:

- The Crystal Room at Nolada's Inn (for up to 50 people)
- The Grand Room at Loft 116 (50–100 people)— *not available in May or October*
- The Bently Room at the Lanyerd Culture Center (50–100 people)
- The McGill Room at the Colbey Convention Center (100–300 people)

— We can help you set up and clean up, and we rent everything from tables to amusement games.

Event Supply Plus—Budget estimate

Prepared by: Vera Paulson, Consultant
For: Barbara Szanto Representing: Ardac Technology

<u>Item</u>	<u>Description</u>	<u>cost</u>
#S470	Medium-sized decorating kit	- \$25
#S482	Customized vinyl banner with logo	- \$45
#S493	Silver round party balloons (5 packs)	- \$70
#S497	Imprinted logo gift bags	- \$95
Set-up assistance		- \$100
Event space rental		- \$655
TOTAL COST (-10% First-Timer Discount):		- \$891

HOME	MENUS	<u>REVIEWS</u>	ABOUT US
------	-------	-----------------------	----------

Customer review for: [Event Supply Plus](#) By: [Barbara Szanto](#) Date: [May 28](#)

My firm, Ardac Technology, had me plan our May 9 staff party. I'm really happy I tried Event Supply Plus for the first time – they even handled the space rental and event set-up for us. I purchased from them a handy decorating kit, along with a banner and gift bags featuring our company logo. Selecting balloons was a challenge, but they helped me out by sending out samples. In the end, I chose a packet of blue star-shaped balloons. They were so eye-catching that most of the 80 guests in attendance noticed them right away. All in all, our party was a big success! I will use this company again for our December banquet.

186. What is indicated about Event Supply Plus?

- (A) It is now in its fifth year of business.
- (B) It provides discounts for fund-raising events.
- (C) It recently changed ownership.
- (D) It has more than one store location

187. In the Web page, the word “extend” in paragraph 1, line 3, is closest in meaning to

- (A) offer
- (B) reach
- (C) lengthen
- (D) slow down

188. Where most likely did Ardac Technology hold its staff party?

- (A) In the Crystal Room
- (B) In the Grand Room
- (C) In the Bently Room
- (D) In the McGill Room

189. What is suggested about Ms. Szanto?

- (A) She received a new customer discount.
- (B) She met Ms. Paulson at a previous company event.
- (C) She requested game rentals from Event Supply Plus.
- (D) She has won employee recognition awards.

190. What item did Ms. Szanto most likely NOT purchase?

- (A) #S470
- (B) #S482
- (C) #S493
- (D) #S497

Responding to paperwork management issues: Summary

This document details the results of an inquiry performed by Denovac Business Consultants (DBC) at the request of Organic-Mor Foods. The goal of the study was to determine whether the company's personnel records could be streamlined and more effectively managed. It was carried out via statistical analysis and interviews with relevant personnel. The responses of the local district supervisors indicate the need for a timely solution, as employee paperwork passes through their hands on a daily basis. Two key findings were:

- 82% of the respondents reported that managing employee documents is time consuming.
- 74% of the respondents mentioned cost burdens related to staff paperwork management.

This report is divided into three sections: a detailed overview of the client company's business strategy involving strategic mergers and regional expansions, an in-depth presentation of DBC's survey findings, and a proposed solution for implementation by management at its Delp City headquarters.

To:	Carl Branson <cbranson@organicmorfoods.com>
From:	Janice Gorecki <jgorecki@organicmorfoods.com>
Date:	November 11
Subject:	Suggestion

Dear Mr. Branson,

I've finally spoken to all the regional managers, and they're on board to work with me and the vendor on our project. Regarding that, I'd like to suggest that you enlist Recall-Pac for help. They have a good reputation and are based here in Delp City near our headquarters.

Regards,

Janice Gorecki

A Recall-Pac Solution for a Natural Food Retailer

With nearly 200 stores and 15,000 staff associates, Organic-Mor Foods has become a major natural food retailer. However, its new store openings have produced significant amounts of paper personnel records. Managing this paperwork has, in turn, increased operational costs. Based on a recommendation provided by its consulting firm, the company decided to implement a simple solution to the

challenge of managing its paper records. Realizing that the conversion of paper documents to electronic files involved complex decisions, Organic-Mor Foods management turned to Recall-Pac to supervise the entire project. Our specialists helped the company eliminate its paper personnel documents, and now its managers can access associates' files via computer. This has ultimately saved time and valuable resources.

191. Why did the DBC speak to district supervisors?
- (A) They design new staff training programs.
 - (B) They are in charge of hiring consulting firms.
 - (C) They purchase displays for company stores.
 - (D) They work directly with personnel records.

192. What is most likely included in the DBC report?
- (A) Criteria for choosing executives
 - (B) Advice for designing shopper surveys
 - (C) Details about merger deals
 - (D) Price comparisons for organic foods

193. What is suggested about Mr. Branson?
- (A) He has not read the report by the DBC.
 - (B) He used to be a regional manager.
 - (C) He is the head of the HRF committee.
 - (D) He followed Ms. Gorecki's suggestion.

194. What did the DBC most likely recommend that Organic-Mor Foods do?
- (A) Convert paper documents to electronic files
 - (B) Reduce staffing at certain locations
 - (C) Relocate their head office
 - (D) Offer home delivery service

195. In the newsletter article, the word "significant" in paragraph 1, line 5, is closest in meaning to
- (A) direct
 - (B) important
 - (C) necessary
 - (D) substantial

Questions 196-200 refer to the following press release, email and online forum

FOR IMMEDIATE RELEASE (April 9) — The District Arts Council (DAC) is gearing up to hold its Town Arts Festival on Saturday, July 7 at Belten City Park. While entry fees from artists competing for the Best Local Artist award will cover some of the costs of staging the festival, the DAC still seeks corporate funding. There are four sponsorship options:

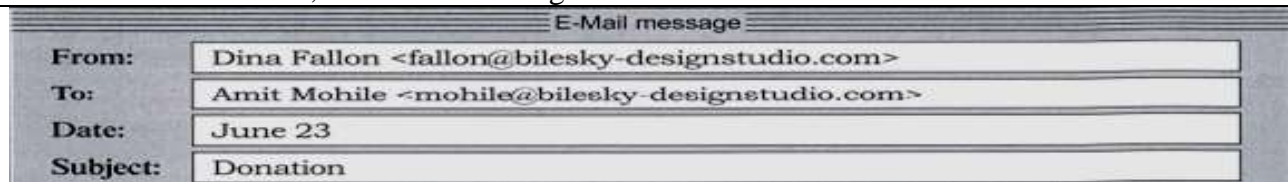
Headline — The company name and logo will be displayed on every page of the Town Arts Festival Web site, and on all T-shirts sold at the festival. \$5,000

Platinum — The company name and logo will appear on all posters displayed at the festival. \$3,000

Appearance — An overview of the company will appear in the festival's 48-page souvenir magazine. \$1,000

Supporter — The sponsor will receive four vouchers for lifetime memberships to the Town Art Museum. \$500

CONTACT: Lou Kenner, DAC Fund-raising Director at 555-0008

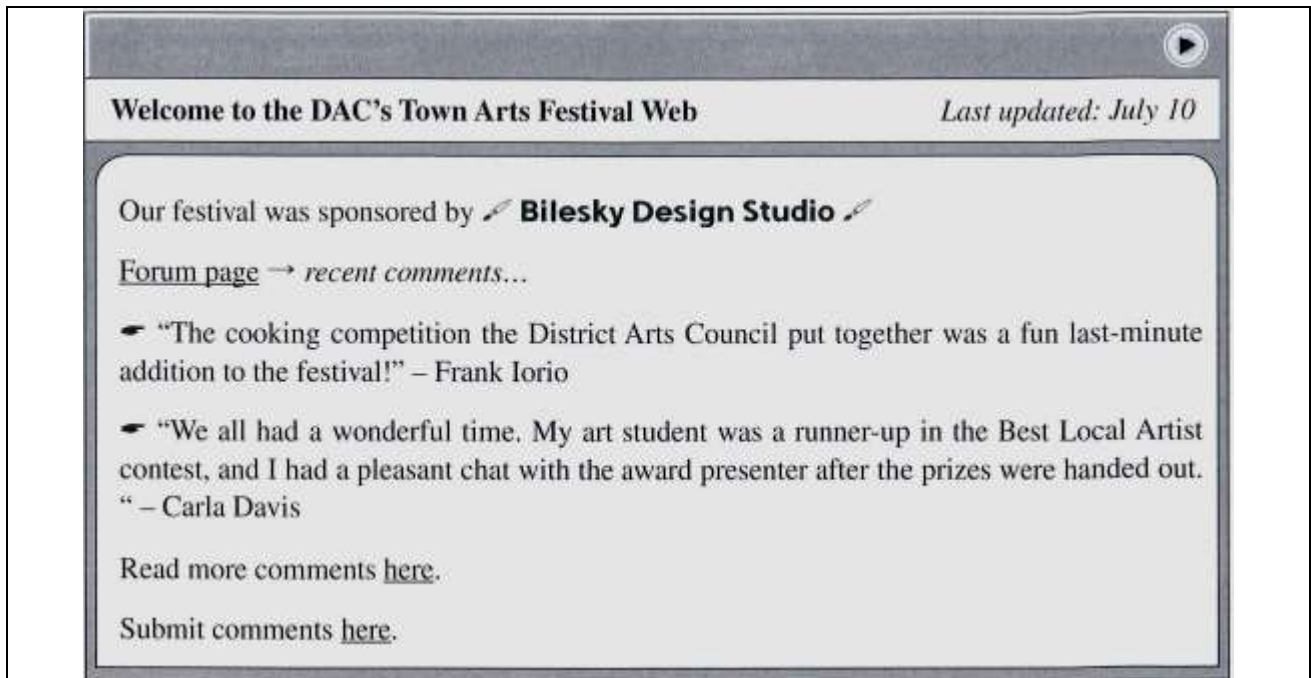


Dear Amit,
The DAC has just received our sponsorship donation. For bookkeeping purposes, please record it as "Arts Festival".

I will submit a digital copy of our company logo to the DAC so they can print styles—our unique font is no problem.

There's more news. I accepted the DAC's invitation to present the Best Local Artist awards at the festival. It will be a great opportunity to represent all of us at Bilesky Design Studio.

Regards,
Dina Fallon, president



196. What is indicated about the Town Arts Festival?

- (A) It is an annual event.
- (B) It will last for two days.
- (C) It will take place in a city park.
- (D) It is free for contestants to enter.

197. In the e-mail, the word “accommodate” in paragraph 2, line 2, is closest in meaning to

- (A) contain
- (B) handle
- (C) regulate
- (D) lend

198. What sponsorship option did Bilesky Design Studio most likely choose?

- (A) Headline
- (B) Platinum
- (C) Appearance
- (D) Supporter

199. What is suggested about the DAC?

- (A) It was founded by a local entrepreneur.
- (B) It recently organized a cooking contest.
- (C) It postponed the starting date of an event.
- (D) It also sponsors local theater festivals.

200. What most likely is true about Ms. Davis?

- (A) She wrote an article for a DAC magazine.
- (B) She is an employee at the Town Art
- (C) She met Ms. Fallon after a ceremony.
- (D) She plans to open a poster store.

THE END OF TEST NO 18

TRƯỞNG BAN ĐỀ THI

TỔ TRƯỞNG TỔ RA ĐỀ

NGƯỜI RA ĐỀ

Lê Nguyên Hương

Trần Thị Hậu